

VILLAGE OF DUNCAN BOARD MEETING MINUTES

November 10, 2025 @ 7:00pm – Village Hall, 906 8th Street, Duncan, NE 68634

The monthly board meeting of the Village of Duncan Board of Trustees was called to order at 7:00 PM by Chairperson, Gary Schlesinger. The Chairperson publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy in the room where the meeting was held in the Village Hall. Board members present were Lance Denbo, Nick Wagoner, Gary Schlesinger, Jerusha Ratcliffe and Van Steyn. Also in attendance were Village Staff: Marianna Evans (Clerk), Michelle Schindel (Treasurer) and Doug Michalak (Utility Superintendent). *A motion was made to approve the October 13, 2025 meeting minutes by Wagoner, second---Denbo. Vote was as follows: Voting aye—Denbo, Wagoner, Schlesinger and Steyn. Ratcliffe abstained due to absence of said meeting. Voting nay—none. The Chairman carried the motion.* The Chairman provided an opportunity for public comments. Each individual is allowed to have a 5-minute time limit. The Board may only listen and add to the next agenda if approved. No visitors presented any comments.

New Business

JEO Engineering Interview Viv Novotny, JEO presented to the mic and introduced herself and handed out booklets to each Board member. She gave a short history of JEO as well as her career with JEO and her personal life. She reported the benefits of the Village continuing to appoint JEO as the Village Engineer and answered any questions the Board had. She ended the presentation by thanking the Board members individually and was dismissed. No further discussion.

Proposed Water Tower Bid Acceptance A letter from JEO explained the different bids to the Board and listed their recommendation to be Maguire Iron with a bid of &76k. *A motion to accept Maguire Iron bid for \$76,000 for Water Tower Maintenance was made by Schlesinger, second—Wagoner. Vote was as follows: Voting aye—Denbo, Wagoner, Schlesinger, Ratcliffe and Steyn. Voting nay—none. The Chairman carried the motion.*

R25-301 Year End Certification of Street Superintendent *A motion to approve R25-301 Year End Certification of Street Superintendent was made by Ratcliffe, second—Denbo. Vote was as follows: Voting aye—Denbo, Wagoner, Schlesinger, Ratcliffe and Steyn. Voting nay—none. The Chairman carried the motion.*

Holiday Lighting Contest *A motion to approve the 2025 Holiday Lighting Contest with the same prize amounts was made by Ratcliffe, second—Steyn. Vote was as follows: Voting aye—Denbo, Wagoner, Schlesinger, Ratcliffe and Steyn. Voting nay—none. The Chairman carried the motion.*

Proposed Village Shirts for Board Members Schlesinger suggested that the Board should have Village logo shirts. Specifically a long sleeve and a short sleeve like a Polo. The board discussed briefly and agreed. *A motion to approve each Board member to order a long-sleeve and polo short-sleeve from Columbus Custom Embroidery was made by Steyn, second—Ratcliffe. Vote was as follows: Voting aye—Denbo, Wagoner, Schlesinger, Ratcliffe and Steyn. Voting nay—none. The Chairman carried the motion.*

Ord. 25-214 Amend Loud/Disturbing Noises Schlesinger read the ordinance aloud. *A motion to waive the 2nd and 3rd readings was made by Schlesinger, second—Steyn. Vote was as follows: Voting aye—Denbo, Wagoner, Schlesinger, Ratcliffe and Steyn. Voting nay—none. The Chairman carried the motion.* *A motion to approve Ord. 25-214 Amend Loud/Disturbing Noises was made by Schlesinger, second—Denbo. Vote was as follows: Voting aye—Denbo, Wagoner, Schlesinger, Ratcliffe and Steyn. Voting nay—none. The Chairman carried the motion.*

Back-up Water/Maintenance Update Michalak reported there were 4 applicants with 2 set up for interviews. However, neither of the 2 showed up for interviews. Ratcliffe mentioned that her husband would be willing to help with snow plowing if there weren't any objections or conflicts. Schlesinger stated that it shouldn't be a problem after how long the Village has been looking for help. At least Michalak would have help with snow plowing. The board discussed and *a motion to keep the position posted until the next meeting to see if any new applicants was made by Steyn, second—Denbo. Vote was as follows: Voting aye—Denbo, Wagoner, Schlesinger, Ratcliffe and Steyn. Voting nay—none. The Chairman carried the motion.*

Departmental Reports:

Utilities Michalak stated that the sewer line that Obrist hit when installing new water line by Tasty Toppings was tv'd by Johnson's Service and found to be in need of repair. Michalak will send to JEO due to being under warranty still.

Parks & Rec Schlesinger stated that the Village received the black rubber mulch as ordered and it is being stored at the water plant. He reported that it was delivered for free from Fremont by Mitch Sliva Trucking. Schlesinger suggested that Michalak wait until spring to exchange the mulch at the park and inquire about getting help from community service kids at Scotus or other programs. Michalak sought agreement by the board to purchase and install a snow fence at the west park as discussed previously. The board discussed and agreed it would help with corn stalks and other debris that collects at the tennis court fence and hinders clean up in the spring. No further report.

Planning & Zoning no report

Clerk Report no report

Treasurer Report After the Treasurer reported on the bills for the month and the Board reviewed the monthly recap, *a motion to pay the bills was made by Ratcliffe, second—Schlesinger. Vote was as follows: Voting aye—Denbo, Wagoner, Schlesinger, Ratcliffe and Steyn. Voting nay—none. The Chairman carried the motion.*

All meetings are open to the public and a current agenda for said meetings will be posted and available for public inspection at the office of the Village Clerk, Post Office, T-Bone 2 and the Village website on the Thursday prior to the meeting. The next meeting will be on **December 8, 2025 at 7:00 PM**. Being no other business, adjournment was made by Chairman Schlesinger at 8:10p.m.

Minutes recorded and submitted by: Marianna Evans (Clerk)