

VILLAGE OF DUNCAN BOARD MEETING
February 13th, 2023 7:00 PM – Village Hall, 906 8th Street, Duncan, NE 68634

The monthly board meeting of the Village of Duncan Board of Trustees was called to order at 7:05 PM by Chairperson, Nick Wagoner. The Chairperson publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy in the room where the meeting was held in the Village Hall. Board members present were Lance Denbo, Steve Langton, Nick Wagoner, Jerusha Ratcliffe and Joe Boruch. Also, in attendance were, Village Staff: Don Reves, Michelle Schindel, Thaine Saunders and Marianna Evans. *A motion was made to approve the minutes from the meeting on December 12 by Langton, second---Boruch. Vote was as follows: voting aye—Denbo, Langton, Wagoner, Ratcliffe and Boruch. Voting nay—none. The Chairman carried the motion.* There were no non-agenda items brought to the Board. Wagoner continued with the meeting.

Unfinished Business:

Park Shade Structure Cost Approval (Josh Dahlberg) Dahlberg presented to the microphone and stated that Sidedumper will paint the pipes for free and donate a 20X40 foot tarp for the cover. He stated that Columbus Steel will sell us the steel support for a cost of \$600 (3 pieces). Dahlberg stated that he would then need to get concrete and few other supplies from Menards to install the structure. He stated that he would pick all supplies up and work on installing when he is available. He stated that it should be a very sturdy structure with each pipe weighing 100lbs. It should not get blown down very easily. *A motion to approve up to \$900 for the steel and supplies to construct the shade structure by Dahlberg was made by Boruch, second—Langton. Vote was as follows: voting aye—Denbo, Langton, Wagoner, Ratcliffe and Boruch. Voting nay—none. The Chairman carried the motion.*

New Business:

Proposed Pivot Use for Clean Water (Chris Blaser) Evans stated that Blaser notified her that he was unable to attend the meeting tonight but was fine with the board discussing it to get to a conclusion sooner. Evans and Reves explained that Blaser (owns the property near lagoon and allows us to discharge onto his land) is requesting to be able to use the pivot to water his crops more often with his own well and pump. He would be using our pivot more than what is used for now. Evans stated that in our current lagoon contract, we have to take care of the pivot and Blaser is required to pump lagoon water when we need him to. Evans stated she would create a simple contract for Blaser and Wagoner to sign. The board discussed and *a motion to allow Blaser to use the lagoon pivot for watering his crops with his pump and well was made by Langton, second—Ratcliffe. Vote was as follows: voting aye—Denbo, Langton, Wagoner, Ratcliffe and Boruch. Voting nay—none. The Chairman carried the motion.*

Village Insurance Audit (Janice Hamilton—Cornerstone Insurance) Hamilton presented the board with a copy of the new policy. She briefly reviews all the coverages. Evans asked about the ‘Garbage Works’ under Workman’s Comp section. Hamilton did not know what it was a code for. Evans stated that the Village does not provide garbage service. Hamilton stated she would investigate and get back to her on that. Evans asked about possibility of offering life insurance and disability insurance to a potential employee. Hamilton was unable to give any numbers due to not having the specifics needed to calculate a rate. After the board discussed briefly, *a motion to approve the new 2023 insurance policy was made by Boruch, second—Langton. Vote was as follows: voting aye—Denbo, Langton, Wagoner, Ratcliffe and Boruch. Voting nay—none. The Chairman carried the motion.*

Adopt Land Leases for Welcome Signs Evans reported that the board will need to adopt the signed land leases with Lehr’s. Evans presented the leases and showed the signatures of the property owners. *A motion to approve the land lease contract with William Lehr was made by Boruch, second—Langton. Vote was as follows: voting aye—Denbo, Langton, Wagoner, Ratcliffe and Boruch. Voting nay—none. The Chairman carried the motion. A motion to approve the land lease contract with DNS (Nicole Lehr) was made by Denbo, second—Boruch. Vote was as follows: voting aye—Denbo, Langton, Wagoner, Ratcliffe and Boruch. Voting nay—none. The Chairman carried the motion.*

R23-273 Erection of Welcome Signs Evans reported that in order to get the state highway permit for the signs, we need to have a resolution approving the placement of the signs. Evans read aloud Resolution 23-273. *A motion to pass R23-273 was made by Boruch, second—Denbo. Vote was as follows: voting aye—Denbo, Langton, Wagoner, Ratcliffe and Boruch. Voting nay—none. The Chairman carried the motion.*

Ordinance 23-209 Amend Set Wages Evans stated that she retyped the original and replaced the amounts so that the ordinance should not need to be amended any time soon. She read the ordinance allowed. The board briefly discussed and *a motion to waive the 2nd and 3rd readings was made by Langton, second—Denbo. Vote was as follows: voting aye—Denbo, Langton, Wagoner, Ratcliffe and Boruch. Voting nay—none. The Chairman carried the motion. A motion to pas Ordinance 23-209 Amend Set Wages was made by Langton, second—Boruch. Vote was as follows: voting aye—Denbo, Langton, Wagoner, Ratcliffe and Boruch. Voting nay—none. The Chairman carried the motion.*

Ordinance 23-210 Engine Brake Prohibited & City Limit Signs Evans reported that this discussed last month and that the signs were ordered and that Wagoner had gotten consent from the Platte County Sheriff that they would help us enforce the engine braking as long as we had an ordinance to back it. Evans read Ordinance 23-210 aloud and a *motion to waive the 2nd and 3rd reading was made by Boruch, second—Denbo. Vote was as follows: voting aye—Denbo, Langton, Wagoner, Ratcliffe and Boruch. Voting nay—none. The Chairman carried the motion.* A *motion to approve Ordinance 23-210 Engine Brake Prohibited Signs/City Limit Signs was made by Boruch, second—Denbo. Vote was as follows: voting aye—Denbo, Langton, Wagoner, Ratcliffe and Boruch. Voting nay—none. The Chairman carried the motion.*

R23-274 NeRWA Delegate & Alternate Evans stated that this is to approve our voting delegate within the NeRWA. Reves has always been the delegate. Evans read R23-274 NeRWA Delegate & Alternate aloud. A *motion to approve R23-274 with Reves the delegate and Saunders the alternate was made by Boruch, second—Denbo. Vote was as follows: voting aye—Denbo, Langton, Wagoner, Ratcliffe and Boruch. Voting nay—none. The Chairman carried the motion.*

Proposed Donation Amount to NeRWA Evans stated that it has been a few years since we have given them a donation. Reves reports on all of the free service and equipment they provide to us at no charge. Evans stated that they are very knowledgeable and always willing to help us at a moment's notice. She reported on the amount of the past donations. The board discussed and decided to give a donation of \$500 to NeRWA this year. A *motion to approve a \$500 donation to NeRWA was made by Denbo, second Langton. Vote was as follows: voting aye—Denbo, Langton, Wagoner, Ratcliffe and Boruch. Voting nay—none. The Chairman carried the motion.*

R23-275 Negotiator for Water Looping Project Land Easements Evans read the resolution aloud. She explained that Reves had already been contacting the owners and dealing with them. In order for him to offer monetary value, he needs the Board's approval of the amount and to be the one to negotiate and bring back the information to the board. Reves stated the formula he is using to come up with the amounts to offer. This was advised by our attorney as well as our engineer. The standard formula for equating land value for an easement. The board agreed and a *motion to pass R23-275 Negotiator for Water Looping Project Land Easements was made by Denbo, second—Langton. Vote was as follows: voting aye—Denbo, Langton, Wagoner, Ratcliffe and Boruch. Voting nay—none. The Chairman carried the motion.* Reves then reported that the church and Boystown are currently with their legal department. He reported that he is having difficulty with Stock, Paczosa and Saunders. Tasty Toppings has already returned their signed easement to us. Reves stated that he and the engineer walked Saunders' property and discussed with Saunders on where to put the line. The engineer redrew his plans to appease Saunders wishes in case he ever developed the property. This would make it easier for him due to the water line already being available for his future homes to hook onto. He would not have to pay to make that available to the new homes, should he every develop it. Reves stated that Stock wanted free sewer service forever and Paczosa was not initially happy but won't respond anymore. Neither will Stock. The board discussed eminent domain on those properties that refuse to comply. Reves stated that he has tried to tell them that it will not be used for anything other than if a water line breaks. He even told them that if there are crops on the field and the water needs shut off due to a break, he would shut it off elsewhere and wait to fix it until the crops were removed at harvest. To avoid affecting the crop production. Reves will continue communication with the property owners and bring back any counter offers to the board for approval.

Approval of Treasurer Municipal Accounting & Finance Conference Attendance Evans explained that there is an annual treasurer conference by the League of Municipalities for municipal treasurers. She stated she had read very good reviews on this conference the last few years. Evans stated that she is not sure of the exact cost but believed it to be in the same area as her clerk conference. She stated that she had spoken to Schindel about it a few times and that Schindel would really like to attend. Evans stated that if it is like hers, Schindel will learn a lot from going to this conference every year. The board agree and a *motion to approve Schindel to attend the Treasurer Municipal Accounting & Finance Conference was made by Boruch, second—Denbo. Vote was as follows: voting aye—Denbo, Langton, Wagoner, Ratcliffe and Boruch. Voting nay—none. The Chairman carried the motion.*

Proposed Maintenance/Water Hiring Package Evans stated that she researched with other towns similar in size to Duncan. She reported on her findings and the board discussed and decided to await on a benefits/wage approval until they decide which person to hire. They would prefer to base it on their qualifications and experience. Evans stated she would get the job posted soon.

Departmental Reports:

Utilities Reves stated he would be absent from the March meeting due to attending his Water Conference. He stated that he had no further report on anything.

Parks & Rec. no report.

Planning & Zoning no report.

Clerk Report no report.

Treasurer Report & Updates—Approval of Bills Schindel handed out monthly recap reports to the board. The board reviewed all bills. *A motion to approve all bills as reported was made by Boruch, second—Langton. Voting aye—Denbo, Langton, Wagoner, Ratcliffe and Boruch. Voting nay—none. The Chairman carried the motion.*

All meetings are open to the public and a current agenda for said meetings will be posted and available for public inspection at the office of the Village Clerk, Post Office, T-Bone 2 and the Village website on the Thursday prior to the meeting. The next meeting will be on **March 13, 2023 at 7:00 PM**. Being no other business, adjournment was made by Wagoner at 9:14p.m.

Minutes recorded and submitted by: Marianna Evans (Clerk)